



MASSACHUSETTS AMERICAN LEGION SOFTBALL SEASON CHECKLIST

Everything needed to be ready for your upcoming MASSACHUSETTS
AMERICAN LEGION SOFTBALL season.

TEAM SPONSORSHIPS

- Identify a local American legion post and approach for sponsorship.
- Prepare a cost estimate for your season (This gives you an idea of the amount needed to fundraise, and the post whom you are approaching, an idea of how much it costs to run a season.)
- Complete SB FORM #1 Post/Sponsor Agreement
- Complete SB FORM # 4 NEW Teams

FORMING YOUR TEAM

- Hold tryouts and spread the word!
- Let players know they made the team
- Secure your team's insurance

EACH PLAYERS PAPERWORK

- Complete SB FORM #2 Player Agreement (must be notarized)
- Complete Parent/Athlete Agreement
- Birth Certificates submitted as proof of age

TEAM COACHES & MANAGERS

- Legion/Protect Youth Sports Background Check
- Protect Youth Sports Training

THINGS TO SUBMIT TO MASS STATE LEGION LEAGUE

- Completed SB FORM #1 Post/Sponsor Agreement
- Completed SB FORM # 4 NEW Teams
- Proof of team insurance
- Completed SB FORMS #2 Player Agreement (must be notarized) for each rostered player.
- Completed Parent/Athlete Agreement for each rostered player.
- Protect Youth Sports Training certificates for your coaching staff.

THINGS TEAM MANAGER KEEPS ON HAND

- Copy of SB FORM #1 Post/Sponsor Agreement
- Copy of SB FORM # 4 NEW Teams
- Copy of Proof of team insurance
- SB FORMS #2 Player Agreement (must be notarized) for each rostered player.
- Completed Parent/Athlete Agreement for each rostered player.
- Birth Certificates for each rostered player.